

# BOARD OF DIRECTORS SHADOW BROOK SWIM CLUB

October 14, 2024

## IMPORTANT NOTICE REGARDING DRAFT REVISED GOVERNING DOCUMENTS

### INVITATION TO REVIEW, COMMENT, AND SUBMIT QUESTIONS

Shadow Brook Swim Club's ("Shadow Brook") current governing documents are out of date and do not reflect many important provisions of the laws that apply to our community. Moreover, permissible and recommended "best practices" are not included in our current governing documents.

Shadow Brook's Board of Directors has been working with legal counsel on proposed updated and revised governing documents (Articles of Incorporation, Bylaws, and Declaration of Covenants, Conditions and Restrictions, or "CC&Rs") and seeks membership review of these draft documents.

Electronic versions of the draft Articles of Incorporation, Bylaws and CC&Rs, as well as a Summary of Significant Features and Changes are available for members to view, download and print hard copies at:

<https://www.berding-weil.com>

At bottom, right hand corner of page (in the black frame),

click "**Client Matter Information Login**"

You could find the **Username/Password** in the October's Splasher Newsletter email or on the flyer that is delivered at your Shadow Brook residence. You could always ask for them by emailing [splasher@shadowbrook.org](mailto:splasher@shadowbrook.org).

You may also request hard copies of the documents by emailing [president@shadowbrook.org](mailto:president@shadowbrook.org).

**An in-person Member Informational Meeting will be held on October 30, 2024, at 6 p.m.**

at Almaden Country School – Fisher Event Center, 6835 Trinidad Dr., San Jose, CA, for the purpose of discussing proposed updated governing documents for Shadow Brook Swim Club. Members of the Board and legal counsel will be present to discuss the proposed draft governing documents and to answer your questions.

Members may ask questions and provide feedback at the above-noted informational meeting. Members may also submit any comments or questions for Board consideration to

[president@shadowbrook.org](mailto:president@shadowbrook.org) no later than 5:00 p.m., October 28, 2024. Please note that other than acknowledging receipt, emails may not receive an individual response; however, all comments and questions will be taken under consideration by the Board. After the informational meeting, the Board will determine if further edits to these draft governing documents are desired.

Subsequently, the Board will finalize the draft governing documents and mail out ballots for a membership vote on such final, proposed governing documents for Shadow Brook. The ballots will be mailed to all members, and all members will have at least 30 days from the ballot mailing date to vote.

Sincerely,

Board of Directors Shadow Brook Swim Club

Thank you for your time and consideration of this matter.